



REPORT OF THE TRAINING PRINCIPAL

Student Name: _____

The above named student:

- left employment prior to completing our CA Training Program which is approved by the Institute of Chartered Accountants of Ontario.*
- hired full time into our CA Training Program*
- transferred to another location.*

I confirm as part of our CA Training Program – the above named student's progress has been discussed with his/her Counselling Member at least semiannually and he/she has met the progression expectations of all students in our CA Training Program.

I also confirm, if applicable, that if the above named CA student is seeking to practise Public Accounting that she/he has elected Assurance competencies as their area of depth as recorded on the Record of Qualifying Experience. I certify that the information provided above is correct in all respects. I recommend the above named student as being of good moral character. During the above term of employment, nothing came to my attention to suggest that he/she should not be admitted to membership once he/she has completed his/her practical experience requirements and in my opinion he/she should be admitted to membership of the Institute once he/she has satisfied all requirements to apply for CA membership, as outlined in the *ICAO Member's handbook, Regulation 4-1*. I certify this student: (a) obtained practical experience in competencies prescribed in CA Practical Experience Requirements; and (b) I reviewed his or her competency development; and (c) this student was adequately supervised at all times, including during any secondments.

Print Name & ICAO # of training principal

X

Signature of training principal

Date

* For those students who have left employment, hired full time or transferred to another location a CA Student Change of Employment form must also be submitted by the student.