

6. REGISTRATION CLASSIFICATION

Please SELECT ONLY ONE classification box below, the box corresponding to the classification under which you are applying for registration with the Institute.

A. Institute-Accredited Programs:		For co-op students, provide expected year of graduation:	
University of Waterloo's Master of Accounting Program (MAcc) <input type="checkbox"/>	University of Toronto <input type="checkbox"/>	MMPA <input type="checkbox"/>	
Brock – BACC, Option A <input type="checkbox"/>	non co-op <input type="checkbox"/>	co-op <input type="checkbox"/>	
B. Institute-Accredited Streams:		For co-op students, expected year of graduation:	
McMaster – BComm <input type="checkbox"/>	non co-op <input type="checkbox"/>	co-op <input type="checkbox"/>	
McMaster <input type="checkbox"/>	MBA <input type="checkbox"/>		
Queen's <input type="checkbox"/>	BComm Plus Advanced Accounting <input type="checkbox"/>		
University of Toronto – BComm <input type="checkbox"/>	BComm St George <input type="checkbox"/>		
University of Toronto – BComm <input type="checkbox"/>	Accounting Specialist BComm Mississauga <input type="checkbox"/>		
Wilfrid Laurier – BBA <input type="checkbox"/>	non co-op <input type="checkbox"/>		
	co-op <input type="checkbox"/>		
Wilfrid Laurier – BA Economics <input type="checkbox"/>	non co-op <input type="checkbox"/>		
	co-op <input type="checkbox"/>		
Western- The Richard Ivey School of Business <input type="checkbox"/>	HBA <input type="checkbox"/>		
York- The Schulich School of Business <input type="checkbox"/>	BBA <input type="checkbox"/>		
C. Co-operative degree program student:		Expected year of graduation:	
Brock <input type="checkbox"/>	BBA <input type="checkbox"/>	BAcctg <input type="checkbox"/>	
Waterloo (CA Studies only) <input type="checkbox"/>	BMath <input type="checkbox"/>		
	BSc <input type="checkbox"/>		
	BAFM <input type="checkbox"/>		
Algoma <input type="checkbox"/>	BBA <input type="checkbox"/>		
Windsor <input type="checkbox"/>	BComm <input type="checkbox"/>		
Dalhousie <input type="checkbox"/>	BComm <input type="checkbox"/>		
Carleton <input type="checkbox"/>	BComm <input type="checkbox"/>		
Ottawa <input type="checkbox"/>	BComm <input type="checkbox"/>		
Redeemer <input type="checkbox"/>	BA, Honours Business Major - Acc <input type="checkbox"/>		
University of Toronto <input type="checkbox"/>	BA <input type="checkbox"/>		
	BBA <input type="checkbox"/>		
D. University graduate:		<input type="checkbox"/> Canadian University <input type="checkbox"/> University outside Canada <input type="checkbox"/> CMA <input type="checkbox"/> CGA	
E. Conditional/Part-time degree program student			
Name of university: _____		Expected year of graduation: _____	
F. No University degree:		<input type="checkbox"/> Mature Status	
G. Member of accounting body outside Canada (Please indicate name of body): _____			
University degree held:		<input type="checkbox"/> Yes <input type="checkbox"/> No	
H. Transfer from or have you ever been a member of another provincial institute/ordre (Please indicate name of body):			
_____		From: _____ To: _____	
Have you written the Uniform Final Examination/Uniform Evaluation:		<input type="checkbox"/> Yes <input type="checkbox"/> No	

7A. DECLARATION – INTENT TO PRACTISE PUBLIC ACCOUNTING

An applicant must advise the Institute when filing this application whether he or she intends within one year of admission to the Institute, to practise public accounting as defined in the *Public Accounting Act, 2004*:

- I intend to practise public accounting within one year of admission to the Institute; or
- I do not intend to practise public accounting within one year of admission to the Institute.

7B. TO BE COMPLETED BY THE STUDENT

To the Council, The Institute of Chartered Accountants of Ontario, 69 Bloor Street East, Toronto, ON M4W 1B3

I apply for registration as a student, in so doing, declare that it is my intention to qualify for, and to seek, admission to membership in the Institute.

In consideration of the Institute granting and continuing such registration, I give the following undertakings:

- (a) to be governed, in my relations with the Institute, by the Institute's bylaws, rules, regulations, and rules of professional conduct;
- (b) to accept the direction and control of the Council in all matters relating to studies, practical experience, and discipline; and
- (c) to apply for and take up membership within three months of completing all the prerequisites.

CA Student Registration – Application Checklist

In order for the Institute to process your application for registration as a CA Student, please ensure that you have complied with each of the following:

- Fee remittance (review fee schedule)
 - Credit card
 - Personal cheque
 - Company cheque
- Proof of legal name document (such as birth certificate, passport, etc.)
 - Enclosed
 - Previously sent to the Institute
- Official university transcript(s) OR proof of educational qualifications (such as letter of good standing confirming enrolment in an Institute recognized co-op program) – originals or certified copies ONLY. Please note that a certified original transcript is required from each university and/or each educational institution at which courses have been completed. The following should be included, as applicable: CÉGEP/A Levels/college transcripts.
 - Enclosed university transcript(s) showing degree conferral with completed Course Credit Recognition Form. If you cannot provide a transcript showing conferral, please provide a letter from the university's Registrar's office that the degree requirements have been met and you will graduate at the next convocation ceremony.
 - Enclosed current letter of good standing from professional body (if a member of more than one accounting body, a current letter of good standing is required from each body.)
 - Requested from university/professional body
- Application form completion
 - Completed and signed Student's declaration section of the application form
 - Employer has completed and signed designated section of the application form
 - Written request to register without employment attached
- Resume – Required for students registering under the mature student, CGA, CMA or member of an accounting body outside Canada registration classifications.
 - Enclosed
 - Previously sent to the Institute
- Other required documentation (where applicable)

Please specify: _____

 - Enclosed
 - Will be sent separately
 - Previously sent to the Institute

When your registration application has been received, the Institute will send:

- an acknowledgement e-mail within one week

After your registration application has been processed, the Institute will send:

- a confirmation of registration;
- a confirmation of course credit recognition; and
- a welcome package