



## Professional Development – Organization Registration Form

**Use to register more than one individual from the same organization**

Please indicate if any of your information has changed

Contact Name		Firm Number
Organization		
Mailing Address		City Postal Code
Phone Number	Fax Number	E-mail

### Course Information

Registrant Name	Member Number	Course Code	Location	Date	Course Fee or PD Passport Number	Using Passport
						<input type="checkbox"/>
						<input type="checkbox"/>
						<input type="checkbox"/>
						<input type="checkbox"/>
						<input type="checkbox"/>
						<input type="checkbox"/>
_____ Personal PD Passport (\$780 each)						
Organization PD Passport(s) (\$1,860)						
Subtotal						
(ICAO HST# 10750 8525 RT0001) HST						
<b>Total</b>						

### Payment Information

<input type="checkbox"/> Cheque <input type="checkbox"/> Visa <input type="checkbox"/> MasterCard																						
Card Number <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20px; height: 20px; border: 1px solid black;"> </td> <td style="width: 20px; height: 20px; border: 1px solid black;"> </td> <td style="width: 20px; height: 20px; border: 1px solid black;"> </td> <td style="width: 20px; height: 20px; border: 1px solid black;"> </td> <td style="width: 20px; height: 20px; border: 1px solid black;"> </td> <td style="width: 20px; height: 20px; border: 1px solid black;">-</td> <td style="width: 20px; height: 20px; border: 1px solid black;"> </td> <td style="width: 20px; height: 20px; border: 1px solid black;"> </td> <td style="width: 20px; height: 20px; border: 1px solid black;"> </td> <td style="width: 20px; height: 20px; border: 1px solid black;">-</td> <td style="width: 20px; height: 20px; border: 1px solid black;"> </td> <td style="width: 20px; height: 20px; border: 1px solid black;"> </td> <td style="width: 20px; height: 20px; border: 1px solid black;"> </td> <td style="width: 20px; height: 20px; border: 1px solid black;">-</td> <td style="width: 20px; height: 20px; border: 1px solid black;"> </td> <td style="width: 20px; height: 20px; border: 1px solid black;"> </td> <td style="width: 20px; height: 20px; border: 1px solid black;"> </td> </tr> </table>						-				-				-				Expiry Date <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20px; height: 20px; border: 1px solid black;">m</td> <td style="width: 20px; height: 20px; border: 1px solid black;">m</td> <td style="width: 20px; height: 20px; border: 1px solid black;">y</td> <td style="width: 20px; height: 20px; border: 1px solid black;">y</td> </tr> </table>	m	m	y	y
					-				-				-									
m	m	y	y																			
Card Holder's Name	Authorized Signature of Card Holder																					

**To Register:**                      **FAX** registrations to 416 962.5515 | **MAIL** to the Institute of Chartered Accountants of Ontario, 69 Bloor Street East, Toronto, Ontario M4W 1B3 | **FOR ONLINE** and PD INFO: [www.icaoo.on.ca/PD](http://www.icaoo.on.ca/PD) | **FOR ASSISTANCE:** Tel: 416 969.4321 or e-mail: [recordspd@icaoo.on.ca](mailto:recordspd@icaoo.on.ca)

**Registration Policies:**      **All** registrations must be accompanied with the fee and received **one week** prior to the course date.

**Cancellation:**                There are no cancellations less than eight days prior to course date. See page 18 for more details.

**H.S.T.:**                             13% HST on all individual course registrations and passport purchase.